



ARMOND BUDISH  
 Cuyahoga County Executive

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Public Safety & Justice Services



## CECOMS Center Emergency Notification

### Request for broadcast of information to the public

**PLEASE FORWARD TO THE NEWS DEPARTMENT IMMEDIATELY**

This is a request to broadcast information to the general public due to an emergency situation in the area. The important information and instructions included below are to be broadcast as soon as possible to inform listeners in the affected area(s).

**THIS IS NOT AN EAS ACTIVATION REQUEST - EAS IS NOT REQUIRED**

Type in all fields with concise information to be broadcast:

Date: \_\_\_\_\_ Time \_\_\_\_\_ CECOMS OP Initials: \_\_\_\_\_

Agency requesting broadcast: \_\_\_\_\_

Title and name of official requesting broadcast: \_\_\_\_\_

Agency Telephone: \_\_\_\_\_ Agency Email: \_\_\_\_\_

Area(s) affected: \_\_\_\_\_

INFORMATION/ SPECIFIC INSTRUCTIONS TO BE BROADCAST TO THE PUBLIC:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

CECOMS Operator will email this sheet to the local media and note the time the email was sent: \_\_\_\_\_

*CECOMS Operator is to call back requestor and advise of request results/disposition.*

Contact Person: \_\_\_\_\_ Time of call: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

NOTIFY CECOMS SHIFT SUPERVISOR OF THE ALERT. IF THE ALERT OCCURS DURING NON-TRADITIONAL HOURS, PLEASE NOTIFY THE CECOMS ON-CALL SUPERVISOR OF THE ALERT.